

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

Tuesday, August 14, 2018 | 11:30 a.m. | 125 Holmes Street, Frankfort, Kentucky 40601

Board Members Present:

Jay Miller, CSW, Ph.D. Chairman
Anne Adcock, DSW, CSW
Jene Hedden, LCSW
James Haggie, LSW
Margaret Hazlette, LCSW
Megan Hanser, CSW
Lisa Johnson, citizen-at-large

Staff Present:

Florence Huffman, Executive Director
Lisa A. Turner, Executive Coordinator
Judy Solomon, Administrative Coordinator

Consultants Present: Marcus Jones, Board Counsel, Assistant Attorney General

Guests Present: Brenda Rosen, CSW, Executive Director NASW-KY; Tori Monnett, NASW-KY social work student representative and Scott Callahan BSW student from Morehead; Tony Goodwin, President Kentucky Chapter NASW; Daniel Beasley, Intern Kentucky Board of Social Work; Janet Doss, LCSW, Kentucky Society for Clinical Social Work.

Call to order

Dr. Jay Miller, CSW, Board Chairman, called the meeting to order at 11:39 p.m. EST.

Consent Agenda (waived)

Approved: A motion was made by James Haggie and seconded by Jene Hedden to approve the minutes of the July 10, 2018 board meeting. The motion carried by unanimous voice.

Executive Director's Report

Florence Huffman, Executive Director

Operations Report – July 1-31, 2018

- 69 New Applications (4 LSW; 39 CSW; 26 LCSW)
- 54 Applications approved (5 Bachelor's exam; 35 Master's exam; 14 Clinical exam)
- 76 Initial licenses issued (5 LSW; 52 CSW; 19 LCSW)
- 128 Online Renewals (10 LSW; 56 CSW; 55 LCSW) / 7 Paper Renewals (1 LSW; 4 CSW; 2 LCSW)
- 10 Reinstatements (0 LSW; 4 CSW; 6 LCSW)
- 10 Miscellaneous
- 7 Temporary Permits approved: 1 nonclinical and 6 clinical
- 59 Supervision Contracts approved; 24 contracts deferred

Education and Outreach / Technology

- Board licensees will receive an email containing the message that stresses the requirement that a Kentucky board approved Ethics course, and only a Kentucky board approved Ethics course, is required every renewal period. Failure to meet this requirement for renewal continues to be significant issue.
- KRS 12.245 became effective July 14, 2018, which requires a licensing board to issue a license, within 30 days of receiving a complete application, to a United States military service member or veteran who currently holds or recently held an equivalent license in another state. The board already issues the licenses to these applicants well before the 30-day deadline.

Association of Social Work Boards (ASWB)

- The 2018 Annual Meeting of the Delegate Assembly is November 15-17, 2018 in San Antonio, Texas. The Board will appoint a delegate to represent Kentucky.

Financial Report

Fiscal Year 18/19

July 1-31, 2018 Revenues and Expenditures

- Sum of Revenues: \$32,140
- Sum of Expenditures: \$40,185
- Cash Balance: \$427,605
- Year to Date Expended Budget: 10%
- All state agencies, including the Kentucky Board of Social Work, will be required to increase the employer retirement contribution rate by approximately 83%.

Approved: A motion was made by Anne Adcock and a second by Margaret Hazlette to approve board members' travel and per diem for the August 14, 2018 board meeting and the motion carried by unanimous voice.

Committees

New board member committee appointments:

Application Committee – Lisa Johnson

Supervision Committee – Margaret Hazlette and Megan Hanser

Complaint Review Committee

Dr. Jay Miller, CSW; Dr. Anne Adcock, CSW; Jene Hedden, LCSW

Approved: A recommendation was made by the committee to dismiss case no. 17-08. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer the respondent an Agreed Order to surrender their license as if revoked in case no. 17-26. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Agreed Order to suspend the license for five years from the date that the respondent admitted they were in a dual relationship in case no. 17-27. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 18-05. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 18-08. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 18-09. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 18-14. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to open an investigation for case no. 18-19. The motion carried by unanimous voice.

Application Review Committee

James Haggie, LSW

Approved: A recommendation was made by the committee and seconded by Margaret Hazlette to grant approval to applicant B.K. to sit for the Master’s ASWB exam whose application was submitted for review under KRS 335B.020. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee and seconded by Lisa Johnson to grant a CSW license to applicant B.R. whose application for licensure was submitted for review under KRS 335B.020. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee and seconded by Jene Hedden to grant approval to applicant T.D.C. to sit for the Master’s ASWB exam whose application was submitted for review under KRS 335B.020. The motion carried by majority. Margaret Hazlette abstained.

Approved: A recommendation was made by the committee and seconded by Jene Hedden to grant a CSW license to applicant T.L.C. whose application for licensure was submitted for review under KRS 335B.020. The motion carried by unanimous voice.

Old Business

Dr. Jay Miller, CSW, Board Chairman

Administrative Regulations

Marcus Jones, Attorney

The board members will review the most current drafts of new complaint procedure regulation for approval at the next meeting.

New Business

Dr. Jay Miller, CSW, Board Chairman

Board of Social Work New Intern

The board welcomed Daniel Beasley as the new board intern.

Contract with the Attorney General’s Office for Legal Services

The board discussed the recent notice received by the AG’s office to terminate legal services with the board.

Adjournment

Approved: A motion was made by Jene Hedden and a second by Lisa Johnson to adjourn the meeting at 2:10 p.m.

Respectfully submitted,



Dr. Jay Miller, CSW, Board Chairman